

LAVANT PARISH COUNCIL Meeting

Lavant Memorial Hall, Pook Lane, East Lavant PO18 0AH

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Meeting of Lavant Parish Council

To all members of Lavant Parish Council – you are cordially invited
on Tuesday 13th December 2022 at 7pm Green Room Memorial Hall
Members of the Public and Press are welcome and encouraged to attend

1. Apologies for absence

Cllr Kuchanny submitted his apologies in advance of the meeting

2. Public Session

3. Declarations of Interest and Dispensation Requests

- i. To receive declarations of interest from councillors on items on the agenda
- ii. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- iii. To grant any requests for dispensation as appropriate

4. To receive and approve the minutes of the Council meeting held 8th November 2022

5. Update on outstanding actions brought forward from previous meeting: -

- a) River Bridge /Footpath update
- b) CCTV Policy
- c) Replacement inside for playground bin
- d) Southern Water attendance at meeting update
In touch with planning department at Southern Water and awaiting a response
- e) EV charging update
- f) To approve and adopt the previously circulated Civility and Respect Model Councillor – Officer protocol

6. Brief Q & A from County Councillor on his report affecting this Parish

7. Brief Q & A from District Councillor on his report affecting this Parish

8. Chairman's Report

- Eastmead Update

9. Councillors Meetings/Training Feedback

- North Parishes Police Update – Cllr Goldsmith
- Training – Into Planning (22/11/22) - Cllr Kuchanny

- Training - Local Plans and Policy Making (29/11/22) – Cllr Kuchanny

10. Update on School carpark

- To review/approve the engagement of the transport planning consultant for the school parking as per previous correspondence. Proposed payment of £1100 to be invoiced

11. Local Transport Improvements

12. Fete Update

13. Heritage Update

14. Village maintenance and other concerns

- Bus Shelter Maintenance
- Update on Sheepwash Lane drainage

15. Clerks Summary of Correspondence Received

- Request for Minutes pertaining to horse trial access Centurion Way 2016

16. Finance

- To note receipts and recommend approval of following payments
 - December payments (Appendix A)
- To approve the Bank reconciliations
 - December (Appendix B)
- To approve engagement of Mulberry & Co for the 2022-23 internal audit
- To approve purchase of stationery for Clerk (pack of A4 folders)

17. To comment on and review planning applications and delegated decisions

Decisions:

SDNP/22/00339/LIS

Proposal: Removal of exterior white paint to expose original brick and flint wall (retrospective); works to open existing staircase through removal of timber panelling and replacement with new banister rail and spindles. Replacement of conservatory to the rear and lowering of ground level to improve drainage; New gutters and down pipes

Location: White Cottage , Pook Lane, Lavant, PO18 0AX

Decision: **Approved 16/11/22**

SDNP/22/04611/TPO

Proposal: Re-pollard (back to previous points) on 3 no. Lime trees (T1-T3) subject to LV/98/00644/TPO

Location: Raughmere Grange, Raughmere Drive, Lavant, Chichester, West Sussex, PO18 0AB

Decision: **Approved 17/11/22**

Applications for Comment:

SDNP/22/05530/HOUS

Proposal: Retrospective boundary treatments

Location: 13 Northside Mid Lavant Chichester

Deadline: 2 January 2023

LV/22/02793/TPA

Proposal: Crown lift (North, East and West sectors) by 1.5m on 1 no. Cherry tree (Quoted as P1). Within Area (A1), subject to LV/08/00140/TPO.

Location: Land East Of 1 To 8 , Roman Fields, Chichester, West Sussex, PO19 5AB

LV/22/02791/TPA

Proposal: Fell 1 no. Birch tree (no. 24) and 1 no. Larch tree (no. 66) within Area, A1 subject to LV/93/00640/TPO

Location: Land North Of Marchwood Gate, Marchwood, Chichester, West Sussex

LV/22/02925/TPA

Proposal: Fell 1 no. Sycamore tree (T159) within Area, A1 subject to LV/08/00140/TPO

Location: Land North-West Of 18 To 20 Roman Fields Roman Fields Chichester

LV/22/02913/TPA

Proposal: Reduce 1 no. branch on east sector by 4m on 1 no. Beech tree (T136). Reduce height by 4m on 1 no. Sycamore tree (T152). Reduce height by 5m and reduce 1 no. limb on west sector at 6m by 8m on 1 no. Sycamore tree (T159). Reduce height by 4m and reduce 1 no. lower branch on north sector by 2m on 1 no. Birch tree (T161). All 4 no. trees within Area, A1 subject to LV/08/00140/TPO

Location: Land West Of 18 To 20 Roman Fields, Roman Fields, Chichester

LV/22/02925/TPA

Proposal: Fell 1 no. Sycamore tree (T159). Tree within Area, A1 subject to LV/08/00140/TPO

Location: Land North-West Of 18 To 20 Roman Fields, Roman Fields, Chichester

SDNP/22/05539/ADJAUT

Proposal: Adjoining Authority Consultation - Chichester District Council Licensing - Case Reference Number: 22/01983/LAPRE1 - Premises Licence Variation

Location: Field In Front of The Kennels Goodwood Golf Club Kennel Hill Road Goodwood Chichester

18. Items for inclusion on next agenda

19. Date of next Lavant Parish Council meeting 17th January 2023

Hannah-Louise O'Callaghan
Clerk/RFO

Appendix A

LAVANT PARISH COUNCIL FINANCIAL REPORT PREPARED 6/12/22					
RECEIPTS:					
DATE	REF	PAYER	DESCRIPTION	AMOUNT	VAT
				CREDIT	£ -
PAYMENTS:					
DATE OF DD	INVOICE NUMBER	PAYEE	DESCRIPTION	AMOUNT	VAT
09/11/22	FO126	Novuna	Tractor Loan	£ 229.00	
21/11/22	FO127	Barclaycard	Various	£ 86.03	13.59
01/12/22	FO129	Scanstation	Microsoft License (Dec)	£ 43.68	7.28
19/12/22	FO140	Barclaycard	Various (see hard copy) ***	£ 345.47	
APPROVAL DATE					
21/11/22	FO128	Nutbourne Consulting	Invoice 14301 - Memorial Hall	£ 2,150.25	345.55
13/12/22	FO130	CDC	Licensing Fee	£ 20.00	
13/12/22	FO131	Goodrowes	Oil	£ 25.20	4.20
13/12/22	FO132	Paul Stevens	Tree and Vegetation works	£ 113.50	
13/12/22	FO133	Lavant Primary School	Room Hire 24/10/22	£ 22.24	
13/12/22	FO134	Dawn Salter	Training on website - Cllr Reynolds	£ 50.58	
13/12/22	FO135	Robert Newman	Reimbursement of Expenses	£ 95.88	15.98
13/12/22	FO136	HL O'Callaghan	Locum Salary	£ 2,652.00	
13/12/22	FO137	Michael Stuart	Lav Vols	£ 24.99	4.17
13/12/22	FO138	Mulberry & Co	Training for Cllr Kuchanny	£ 48.00	8.00
13/12/22	FO139	Winkworth Sherwood	License relating to Lavant Footpath	£ 9.58	
				TOTAL	£ 5,916.40 £ 398.77
*** transaction for £321 in dispute					

Appendix B

	LAVANT PARISH COUNCIL				
	06/12/2022				
Lavant Parish Council					
		06/12/2022			£ 131,426.30
				total	£ 131,426.30
Bank Reconciliation as of			06/12/2022		
			BFWD		£ 146,994.71
Current Account			INS		£ 154,952.81
			OUTS		£ 170,521.22
as of	06/12/2022			Balance	£ 131,426.30

** £0.40 discrepancy due to over payment of expenses to A Blades – amount being reclaimed